

Budget Brief: Executive Director Operations

HEALTH AND HUMAN SERVICES SUBCOMMITTEE

FY 2010

SUMMARY

The Executive Director Operations (EDO) division includes the department director's office as well as bureaus that serve other divisions in the department or provide administrative support such as Fiscal Operations, Legal Affairs (including the Office of Public Guardian), and the Office of Licensing. EDO also includes the Utah Developmental Disabilities Council, a program that operates independently of the department, but for which the department provides administrative support. For additional information on the Executive Director Operations, please refer to the Compendium of Budget Information for the 2009 General Session found at <http://le.utah.gov/lfa/reports/cobi2009/cobi2009.htm>.

The following laws govern the operations of Office of the Executive Director Operations:

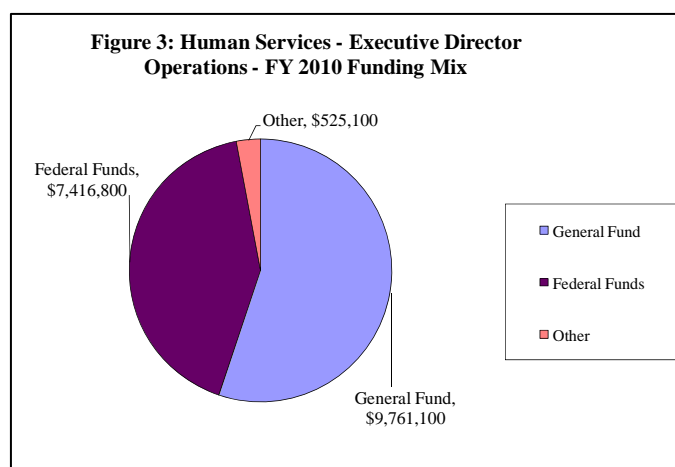
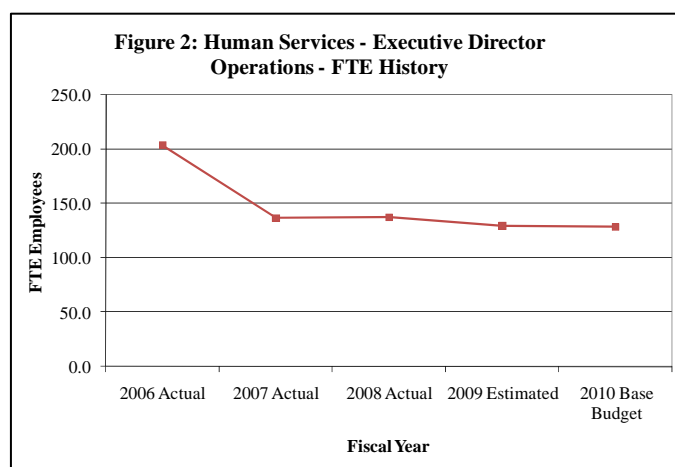
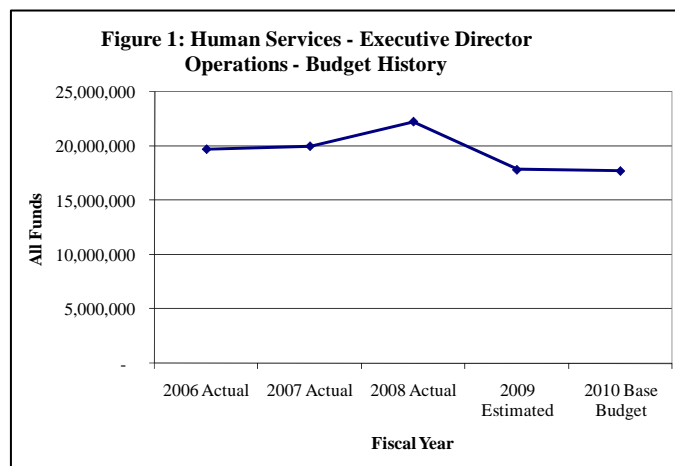
- UCA 62A-1-108 describes the appointment, qualifications, and responsibilities of the Executive Director.
- UCA 62A-1-110 defines the authority of the Executive Director over division and office directors.
- UCA 62A-2 sets up the process for licensing human service programs and facilities.
- UCA 62A-14 creates the Office of Public Guardian.

During the 2008 General Session of the Legislature, the DORA, Drug Courts, and Drug Board programs were all transferred to the Division of Substance Abuse and Mental Health.

ISSUES

Base Budget Adoption

Adoption of the base budget enables the programs to continue for the next fiscal year at the level outlined. Some changes in the base budget may occur, namely non-state fund increases or decreases (i.e. federal funds, transfers, dedicated credits and non-lapsing balances) and program shifts within a line item.



Department Requests for Consideration

The department requests the following actions from the subcommittee for the Executive Director Operations:

1. Transfer of the remaining nonlapsing balance for the Drug Offender Reform Act (DORA) of \$68,300 from this line item to the Division of Substance Abuse and Mental Health line item where that program was moved in the 2008 General Session for the FY 2009 Fiscal Year.
2. Close the Data Processing internal service fund and appropriate the remaining retained earnings from the fund to this line item. This amount was taken as a General Fund reduction in the September 2008 Special Session, but without the subcommittee's action, the retained earnings needed to cover that reduction remain in the internal service fund. In order to accomplish this request, the subcommittee would need to approve the following intent language:

The Legislature intends that the Department of Human Services terminate its data processing internal service fund and transfer the associated assets to the Department of Human Services in accordance with applicable federal regulations. The Legislature further intends that the portion of the cash balance owed to the federal government be paid from the cash transferred to the department.

Adjust Operations and Maintenance Funding for New Building

During the 2008 General Session the Legislature funded a Salt Lake Government Office Building. This new facility is currently being constructed in northwest Salt Lake City near the coordinates of Redwood Road and North Temple. The new building will accommodate the state headquarters of the Department of Human Services. Ongoing Operations and Maintenance (O&M) funding of \$447,500 was added to the department's budget in the 2008 General Session. The occupancy date has been delayed by approximately five months. As a result, it is the Analyst's Recommendation that the ongoing O&M funding be reduced one-time in FY 2010 by \$186,500.

ACCOUNTABILITY DETAIL

For a discussion of accountability detail, see Issue Brief *DHS – Accountability Detail*.

BUDGET DETAIL

The following table shows the budget history for the DSAMH line item including the base budget for adoption. The FY 2010 base budget includes the following:

1. \$176,300 ongoing General Fund (\$179,800 total funds) reduction for agency productivity enhancements
2. \$25,000 ongoing General Fund (\$50,000 total funds) reduction to an employee assistance program
3. \$11,400 ongoing General Fund reduction to board and commission per diem costs
4. \$4,000 ongoing General Fund reduction for elimination of funding for out-of-state travel
5. \$6,200 ongoing General Fund reduction for a 20 percent decrease of funding for in-state travel
6. \$200 ongoing General Fund reduction to roll back rate increases to public guardian providers

Human Services - Executive Director Operations						
Sources of Finance	FY 2008 Actual	FY 2009 Appropriated	Changes	FY 2009 Revised	Changes	FY 2010* Base Budget
General Fund	15,623,400	9,984,200	(223,100)	9,761,100	0	9,761,100
General Fund, One-time	(606,300)	(2,497,500)	147,100	(2,350,400)	2,350,400	0
Federal Funds	6,652,500	7,815,700	(331,900)	7,483,800	(67,000)	7,416,800
Transfers - H - Medical Assistance	471,400	402,100	95,900	498,000	0	498,000
Transfers - Other Agencies	2,146,800	2,023,500	(1,946,400)	77,100	(50,000)	27,100
Beginning Nonlapsing	401,300	2,339,300	0	2,339,300	(2,339,300)	0
Closing Nonlapsing	(2,339,300)	(339,300)	339,300	0	0	0
Lapsing Balance	(118,200)	0	0	0	0	0
Total	\$22,231,600	\$19,728,000	(\$1,919,100)	\$17,808,900	(\$105,900)	\$17,703,000
Programs						
Drug Offender Reform Act - Pilot	2,781,700	0	68,300	68,300	(68,300)	0
Executive Director's Office	1,495,900	1,198,600	275,400	1,474,000	0	1,474,000
Fiscal Operations	4,163,200	4,644,700	(275,100)	4,369,600	300,600	4,670,200
Foster Care Citizen Review Board	674,700	0	0	0	0	0
Human Resources	1,867,400	2,006,400	(67,800)	1,938,600	0	1,938,600
Information Technology	4,013,900	4,063,600	(1,865,900)	2,197,700	(271,000)	1,926,700
Legal Affairs	1,461,100	1,631,300	(70,600)	1,560,700	(200)	1,560,500
Local Discretionary Pass-Through	1,236,100	1,202,000	67,000	1,269,000	(67,000)	1,202,000
Office of Licensing	2,753,100	2,811,500	247,200	3,058,700	0	3,058,700
Office of Services Review	1,122,400	1,259,100	(130,300)	1,128,800	0	1,128,800
Utah Council for People with Disabilities	662,100	910,800	(167,300)	743,500	0	743,500
Total	\$22,231,600	\$19,728,000	(\$1,919,100)	\$17,808,900	(\$105,900)	\$17,703,000
Categories of Expenditure						
Personal Services	10,120,900	9,962,700	(7,100)	9,955,600	(171,900)	9,783,700
In-State Travel	154,300	136,900	(40,300)	96,600	0	96,600
Out of State Travel	50,100	55,500	(19,400)	36,100	1,300	37,400
Current Expense	3,304,200	1,372,900	2,184,600	3,557,500	469,800	4,027,300
DP Current Expense	4,241,900	4,598,000	(2,212,400)	2,385,600	(269,600)	2,116,000
DP Capital Outlay	45,500	0	0	0	0	0
Other Charges/Pass Thru	4,314,700	3,602,000	(1,824,500)	1,777,500	(135,500)	1,642,000
Total	\$22,231,600	\$19,728,000	(\$1,919,100)	\$17,808,900	(\$105,900)	\$17,703,000
Other Data						
Budgeted FTE	137.0	130.8	-1.4	129.4	-1.0	128.4
Vehicles	25.0	24.0	1.0	25.0	0.0	25.0

*Does not include amounts in excess of subcommittee's state fund allocation that may be recommended by the Fiscal Analyst.

LEGISLATIVE ACTION

The Analyst recommends the Legislature consider adopting:

1. A total FY 2010 base appropriation of \$17,703,000 with the plan of financing shown above for the Executive Director Operations line item.
2. Transfer the remaining nonlapsing balance for DORA of \$68,300 from this line item to the Division of Substance Abuse and Mental Health (DSAMH) line item.
3. Close the Data Processing internal service fund and appropriate the remaining retained earnings from the fund to this line item by approving the intent language shown on page 2 under item number 2.
4. Reduce General Fund \$186,500 one time for FY 2010 because of the delay in completing the new Government Operations building in Salt Lake City.